Standard 2

Educational Programs

Admissions/Recruiting

# ACADEMIC INFORMATION

## Credit for Prior Education

Florida Vocational Institute reserves the right to accept or deny transferring clock hours or credit hours received from another school. The granting of credit for prior education or exams cannot exceed twenty five percent (25%) of any program. Programs and tuition will be adjusted according to the number of clock hours or credit hours accepted by Florida Vocational Institute.

## Transfer Students

The School will count all transfer clock or credit hours that apply toward the student’s current program in determining SAP.  All transfer hours will be counted as both hours attempted and hours completed.

The School will count transfer clock or credit hours that apply toward the student’s current program in determining SAP Transfer. Transfer clock or credit hours will be counted as both hours attempted and hours completed. A student who changes their program at FVI will be considered as a transfer student into the new program.

Students who transfer out of Florida Vocational Institute may receive a transcript reflecting hours and grades, providing that all financial obligations have been met by the student to Florida Vocational Institute. The acceptance of the transferability of credits is the decision of the receiving institution.

**Note**: All clock or credit hours attempted will count toward the Title IV, HEA funding 150% quantitative requirements not just the hours or credits that were accepted as transfer hours or credits.

**DISCLAIMER:** Florida Vocational Institute is a post-secondary career school designed to teach students the skills needed for obtaining or enhancing employment. Credits earned at Florida Vocational Institute may not be transferable to any other post-secondary institution. The eligibility of transfer of credits is awarded at the discretion of each receiving institution. Florida Vocational Institute does not guarantee any credits will transfer to any other institution.

## Definition of Clock Hour

The definition of unit at Florida Vocational Institute is the clock hour. A clock hour consists of 50 minutes of instructional time.

## Clock to Credit Hour Formula

A credit hour is equivalent to a minimum of each of the following: one semester credit hour for 15 contact hours of theory, 30 contact hours of laboratory activities, or 45 contact hours of work-based activities. In addition, there is assigned out of class/ preparation hours for a credit hour course.